



EMERGENCY RESPONSE PROCEDURES

The Emergency Response Procedures have been prepared specifically for the safety and protection of people working at both Western AG Supplies Pty Ltd and Western Aerial Pty Ltd.

They provide for a single person, the **Branch Safety Officer “BSO”**, at each site to direct and co-ordinate all actions that occur after an emergency arising and for all other persons on site to carry out his/her requests and directions.

The utilisation and co-ordination of outside authorities are under the sole control of the Branch Safety Officer. At all times, the nominated **Health & Safety Representative “HSR”** is the lead contact with all safety matters. The nominated company Branch Safety Officer for each site is as follows:

The nominated company Branch Safety Officer for each site is as follows:

DERRINALLUM	General and After Hours: Or, in his absence:	Aaron Starick Brad Everett	0428 909 252 0419 801 583
WILLAURA	General and After Hours: Or, in his absence:	Aaron Starick Brad Haslett	0428 909 252 0427 811 636
HORSHAM	General and After Hours: Or, in his absence:	Mark Hoffman Leigh Walters	0488 233 436 0488 120 033
BANNOCKBURN	General and After Hours: Or, in his absence:	Troy Kollegger Pat Doquile	0458 441 115 0428 236 966
BALLARAT	General and After Hours: Or, in his absence:	Karl Drever Katrina Ridgway	0438 397 544 0409 741 427
NHILL	General and After Hours: Or, in his absence:	Gary Hall Mark Hoffman	0429 433 122 0488 233 436
KANIVA	General and After Hours: Or, in his absence:	Jonty Brown Danny Ansell	0407 618 941 0447 166 278
GOROKE	General and After Hours: Or, in his absence:	Leigh Walters Mark Hoffman	0488 120 033 0488 233 436
HAMILTON	General and After Hours: Or, in his absence:	Mark Lomas Brad Everett	0429 609 666 0419 801 583
BORDERTOWN	General and After Hours: Or, in his absence:	Anthony Fabris Damien Pilgrim	0438 582 025 0427 619 670
NARACOOORTE	General and After Hours: Or, in his absence:	Janette Densley Danny Ansell	0458 781 021 0447 166 278
MANAGEMENT	General and After Hours: Or, in his absence:	Ashley Miller Phil Hawker	0418 529 699 0427 367 542
FIRST AID	General and After Hours: Or, in his absence:	Troy Kollegger Brad Everett	0458 441 115 0419 801 583
HSR	General:	Troy Kollegger	0458 441 115

REMEMBER

In all cases, it is better to call for assistance early rather than risk the loss of life or serious injury to employees or neighbours.



EVACUATION PROCEDURES

Office Areas

1. Make the building safe to leave.
2. Move to open area and check wind direction.
3. Walk quickly to the Assembly Area.
4. At the Assembly Area, log in your name and notify the name(s) of any known absentees.
5. Do NOT move away from the Assembly Area under any circumstances unless instructed to do so by the designated Safety Officer.

All Office / Chem Storage Areas

1. Switch off any electrical equipment.
2. Shut all windows and doors on vacating offices.
3. Shut all external doors.
4. Move to the Assembly Area.
5. At the Assembly Area, log in your name and notify the name(s) of any known absentees.
6. If External Evacuation becomes necessary, evacuate after checking that it is safe to do so.
7. Do NOT move away from the Assembly Area under any circumstances unless instructed to do so by the designated Safety Officer.

Designated Assembly Areas

In the event of an Evacuation being declared, the Assembly Area is located at the following:

Derrinallum	beside the main office gate on Vite Vite Rd
Willaura	at the front gate on the Moyston Willaura Rd
Horsham	on the front nature strip on Golf Course Rd
Bannockburn	on the front nature strip on Holder Rd
Ballarat	on the nature strip on the north side of Carngham Rd
Nhill	at the front gate on Nelson Street
Kaniva	on the nature strip on the north side of Progress Street
Goroke	on the nature strip in the middle of Main Street
Hamilton	on the front nature strip on Coleraine Rd
Bordertown	on the nature strip on the north side of McLellan Rd
Naracoorte	on the front nature strip on Smith St



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EMERGENCY CONTACT LIST

Police, Fire & Ambulance

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Poison Information Centre	13 11 26
State Emergency Service	13 25 00
Derrinallum Fire Brigade	03 5597 6506
Lismore Police Station	03 5596 2055
Camperdown Hospital	03 5593 7300
Ballarat Base Hospital	03 5320 4000
Ballarat St John of God Hospital	03 5320 2111
Ballarat Fire Brigade	03 5329 5500
Ballarat Police Station	03 5336 6000
Willaura Fire Brigade	03 5354 1454
Willaura Police Station	03 5354 1281
Ararat Police Station	03 5352 2233
Willaura Hospital	03 5354 1600
Horsham Fire Brigade	03 5382 6870
Horsham Police Station	03 5382 9200
Horsham (Wimmera Base) Hospital	03 5381 9111
Bannockburn (Geelong West) Fire Brigade	03 5229 9753
Bannockburn Police Station	03 5281 1260
Nhill Fire Brigade	03 5391 2071
Nhill Police Station	03 5391 1022
Nhill Hospital	03 5391 4222
Hamilton Fire Brigade	03 5571 1070
Hamilton Police Station	03 5551 9100
Hamilton Base Hospital	03 5551 8222
Bordertown Fire Brigade	08 8752 1152
Bordertown Police Station	08 8752 1355
Bordertown Memorial Hospital	08 8752 9000
Naracoorte Fire Brigade	08 8762 2311
Naracoorte Police Station	08 8762 0466
Naracoorte Hospital	08 8762 8100
Kaniva Police Station	03 5392 2244
Kaniva Hospital	03 5392 7001



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EMERGENCY CONTACT LIST

Ballarat City Council	Business Hours	03 5320 5500
Corangamite Shire	Business Hours Emergencies	03 5593 7100 03 5595 1827
Ararat Council	Business Hours Emergencies	03 5355 0200 03 5355 0201
Horsham Rural City Council	Business Hours	03 5382 9777
Golden Plains Shire Council	Business Hours	03 5220 7111
Hindmarsh Shire Council	Business Hours	03 5391 4444
Southern Grampians Shire	Business Hours	03 5573 0444
Tatiara District Council	Business Hours	08 8752 1044
Naracoorte Lucindale Council	Business Hours	08 8760 1100
South West Water	Business Hours After Hours	03 5564 7600 03 5561 4966
Powercor	Business Hours Emergencies	13 23 34 13 24 12
CASA	Business Hours	13 17 57